

QUESTIONNAIRE

Creditor Information

Please list all creditors along with the amounts owed to each. Are any amounts past due? Include any non-recorded liabilities or contingencies not included in the financial statements.

<u>Creditor Name</u>	<u>Amount Owed</u>	<u>Amount Past Due</u>
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

Which of your creditors have you approached for concessions, and where are you in the process?

Of those you have not approached, when do you anticipate approaching them and what concessions will you be requesting?

Rent Relief

Please state the amount of rent relief you are seeking and for what length of time:

Additional Information

Identify the financial problems within your business that have created a need for rent relief.

What is going to change after the rent relief period that will allow you to resume making normal payments? Where will the extra income or reduced spending come from? Please be specific.

Describe how the rent relief will help meet your businesses short term needs and long term plan? How do you plan to “reinvest” the saved rent money into your business?

Describe in detail what actions you will now take to correct the business problem that has caused a need for rent relief.

If your business is for sale, please list all the methods you are currently using to market your business.

By signing below, you hereby declare that the representation of all facts contained in the foregoing are true and correct. If any information herein contained is false, any agreement made on the strength of this application may, at the option of _____ (“Landlord”), be terminated at any time.

Your signature below authorizes the Landlord to verify the above statements including, but not limited to, individual credit information, now or any time during the lease term.

Signature: _____ Print Name: _____ Date: _____
(Please print name legibly.)

Signature: _____ Print Name: _____ Date: _____
(Please print name legibly.)